

Please review the Grant Background Document prior to completing this application. Submit your completed application by **December 1, 2021**, to:

Washington CPA Foundation, c/o WSCPA, 902 140th Ave NE, Bellevue, WA 98005. Email submission to: [foundation@wscpa.org](mailto:foundation@wscpa.org) or use the submit button on the last page.

**Reporting Requirements:** By accepting Washington CPA Foundation funds, you agree to acknowledge Foundation funding and submit a Grant Usage Report by **January 1, 2022**. In addition, you agree to send a mid-term report with how the project/grant program is progressing by **September 1, 2022**.

Requesting Organization: \_\_\_\_\_

Requested Grant Amount: \$ \_\_\_\_\_

**Describe how the grant amount will be used by your organization (specific purpose/project).**  
(Use the space below or additional pages).

**Describe how your specific purpose/project will increase awareness of the CPA profession to underserved and underrepresented ethnic populations.** (Use the space below or additional pages).

*\*Applications received after the due date will not be considered for the current fiscal year's grant session, unless funds are still available after the initial grant session has been completed.*

Describe how you plan to measure, quantify and report on grant usage. (Use the space below or additional pages).

How did you hear about this grant?

**Project Budget:** Include an itemized cost estimate for this project. Attach a separate page if necessary. If we are not able to offer full funding, we may be able to provide a portion of it. You will be required to report actual costs in your Grant Usage Report. Unused funds must be reported and returned with your Grant Usage Report.

Item	Cost	% of Costs	Funding Source**
	\$		
	\$		
	\$		
	\$		
<b>Total Cost of Project:</b>	\$		
<b>Total Foundation Grant Amount Requested</b>	\$		

\*\* Show us who else is involved. Include confirmed and tentative funding sources.

**Timeline for the project:**

Is this funding to be used for a specific event? If so, the event date is \_\_\_\_\_

Organization Contact: I agree to comply with the grant and reporting requirements.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Organization Tax ID Number: \_\_\_\_\_